

PROPOSAL: INDIVIDUALIZED MINOR

Student Name: _____

Catawba ID#: _____

Advisor Name and _____

Department: _____

Sponsoring Department: _____

Title of Individualized _____

Minor:

Minor Courses (18 – 21 sh): *List by course numbers, course titles and sh credit.
(Identify those courses already completed.)*

_____	_____		Curriculum Committee Action:	
Student	Date		Approve	_____

			Refer	_____
_____	_____			_____
Advisor	Date		Deny	_____

_____	_____			_____
Chair of Sponsoring Department	Date			

Endorsements from Departments contributing courses to the Individual Minor:

Chair/Department _____
Date

Chair/Department _____
Date

Chair/Department _____
Date

The following information is provided for the information and guidance of the student and advisor preparing the proposal.

Statement of Philosophy

The privilege of declaring an Individualized Minor is intended to provide an opportunity for the qualified student to integrate various fields of study by taking appropriate courses from more than one discipline to constitute his/her minor. The opportunity to design an Individualized Minor program is not intended to replace an established minor program offered by any department of the College, but rather is intended to allow the specially motivated student to combine the special strengths and central foci of more than one discipline represented in the College curriculum. The student declaring an Individualized Minor must meet all requirements otherwise designated by the College and stated in the College Catalog.

Procedural Information

1. Any faculty member, in consultation with the interested student, can generate and sponsor an individualized set of minor requirements.
2. Each proposal must be accompanied by:
 - a. An essay written by the student, in consultation with the advisor, giving an acceptable rationale for undertaking the individualized course of study, to include why the proposed program of study should substitute for an existing minor at the College, how the proposed program of study allows the student to achieve her/his educational and career goals.
 - b. A statement from the chair of the department sponsoring the proposal
 - i. Describing how the proposed program of study allows the student to achieve her/his educational and career goals better than an existing department minor which can be supplemented by the careful selection of elective courses and
 - ii. Confirming the proposed program is endorsed by department faculty.
 - c. The endorsement by the chairperson of each department contributing course(s) composing the minor requirements.
3. The total semester hour (sh) requirements for the Individual Minor cannot exceed 21, nor be fewer than 18.
4. The Curriculum Committee will be responsible for reviewing and approving the proposal. The student and/or advisor may be invited to the meeting of a Curriculum committee review group for purposes of clarification.
5. The Cu Curriculum Committee chair will distribute copies of the approved Individualized Minor to the Registrar, Advisor and student.
6. Any subsequent modification to the course requirements for the Individualized Minor must be approved by the Curriculum committee in advance of enrollment.